

Bratton Clovelly Parish Council



Clerk to the Council: Rachel Ward • Crane Cottage, Germansweek, Beaworthy, Devon EX21 5B
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To: Members of Bratton Clovelly Parish Council

You are duly summoned to attend a Parish Council Meeting (no.186) to be held at 7:30pm on Wednesday 15th July 2020 via Zoom

Members of the public may participate via zoom by contacting the clerk via email, before 5 pm on the 13th July for an emailed link. Requests made after this time may not be responded to.

Public Participation Session: There will be a 15 minute open session, for residents to raise issues and questions for future consideration or to give views to the Parish Council on issues on this agenda. Additional public time may be added at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

Rachel Ward, Clerk to the Council

Friday 10th July 2020

Agenda

Public Participation: Restricted to 15 mins in total.

1. **Apologies:** To receive apologies and to approve reasons for absence
2. **Declaration of Interest:**
 - 2.1. Register of Interests: Councillors are reminded of the need to keep their register of interests up to date.
 - 2.2. To declare any personal interests in items on the agenda and their nature.
 - 2.3. To declare any pecuniary interests in items on the agenda and their nature, (Councillors with pecuniary interests must leave the room for the relevant items).
3. **Planning:**
 - 3.1. For Decisions -
 - 3.2. For Noting - None
 - 3.3. Enforcement issues – no individual cases to be discussed
4. **Report from WDBC:** (Cllr Mott/Southcott)
5. **Agree and sign minutes:** - from the Parish Council Meeting on 11th March and 27th May 2020
6. **Finance:**
 - 6.1. Receive up-to-date report on finances from RFO and note end of year 19-20 accounts(Clerk)
 - 6.2. To ratify the below listed payments:
 - WDBC Dog bin emptying - £71.76
 - Clerk's wages and working from home benefit (non-taxable £18) and HMRC Payments –
Totalling £233.80, 4th May to 3rd June 2020
 - £190.60 (clerk) £43.20 HRMC ElementTo note and agree payment for Clerks salary and working from home benefit (non-taxable £18) and HMRC Payments - totalling £233.80, 4th June to 3rd July 2020
 - £190.60 (clerk) £43.20 HRMC Element
 - To agree payment of £15 to the internal auditor Loveday Lamb
7. **Annual Review and approval of Financial Controls:**
 - 7.1. Internal Financial Control Policy:
 - 7.2. Review of Bank Signatories:
8. **19/20 Audit Return Including Internal Audit**
 - 8.1. Annual Governance Statement: To be approved and signed
 - 8.2. Accounting Statements: To be approved and signed
 - 8.3. Internal Audit: this had been signed off by the internal auditor.
 - 8.4. Certificate of Exemption: agreed and signed
9. **New Councillor:** Ideas for a replacement for Cllr Williamson-Carry who has now resigned
10. **Snow Warden:** Need for a new volunteer as current volunteer has stepped down – update
11. **Weeds in playground and around Village Hall:** (Cllr Waters)
12. **Items for future agendas:** As they arise,
13. **Correspondence:** -
14. **Date of next meeting:** TBC