



# Bratton Clovelly Parish Council

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## **To: Members of Bratton Clovelly Parish Council:**

You are duly summoned to attend the Annual Parish Council Meeting Followed by the ordinary meeting (no.203) to be commence at 7:00pm on Wednesday 11<sup>th</sup> May 2022 in the Parish Hall

If you wish your comments to be taken into account but cannot attend please send them to the Clerk, by email if possible, to arrive by 5pm on 10<sup>th</sup> May 2022

**Public Participation Session:** There will be a 15 minute open session, for residents to raise issues and questions for future consideration or to give views to the Parish Council on issues on this agenda. Additional public time may be added at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

Rachel Ward, Clerk to the Council  
Friday 6<sup>th</sup> May 2022

## Agenda

There will be a break for the Annual Parish Meeting at 7:30pm

### Annual Meeting

1. **Outgoing Chairman's Welcome:**
2. **Election of Chairperson:**
3. **Election of Vice-Chairperson:**

### Ordinary meeting

**Public Participation:** Restricted to 15 mins in total.

1. **Apologies:** To receive apologies and to approve reasons for absence
2. **Declaration of Interest:**
  - 2.1.1. Register of Interests: Councillors are reminded of the need to keep their register of interests up to date.
  - 2.1.2. To declare any personal interests in items on the agenda and their nature.
  - 2.1.3. To declare any pecuniary interests in items on the agenda and their nature, (Councillors with pecuniary interests must leave the room for the relevant items).
3. **Planning:**
  - 3.1 For Decisions –  
Reference: 1024/22/FUL Proposal: Change of use of land to domestic garden serving the dwelling Upper Metherell. Site Address: Upper Metherell, Beaworthy EX21 5TT
  - 3.2 For Noting – None
  - 3.3 For updates – None
- 4 Agree and sign minutes: - from the Parish Council Meeting on 13th April 2022
- 5 **Resignation of Councillor Wallwork.**
- 6 **Report from WDBC:** (Cllr Mott/Southcott)
- 7 **Finance:**
  - 7.1 Receive up-to-date report on finances from RFO (Clerk)
  - 7.2 Insurance quote: no longer fixed. Annual premium: £409.67 Annual Tax: £49.16 Total: £458.83 plus £50 arrangement fee total £508.83. last year was £422.80

We can fix this for three years, the large increase on last year is due to fixing for three years previously.

7.3 To ratify the below listed payments:

Kerry Brookes Bin Bags for clean-up £4.25

To Note payment to WDBC Dog bin emptying £238.68

To note and agree payment for Clerks salary including working from home benefit (non-taxable £26) and HMRC Payments – totalling £234.87, 4<sup>th</sup> April to 3<sup>rd</sup> May 2022

£187.87 (clerk) £47.00 (HRMC Element)

8 **Consider joining CPRE @ £60 pa:**

9 **Web site:** (Clerk report.)

10 **WI Royal Jubilee Celebration** – donation request:

11 **Playground:** update (Cllr Rockett)

12 **Correspondence:**

13 **Date of next meeting:** 08/06/2022 7:30pm in the Parish Hall